



Company name of Bidder:

RFQ: BEAUFORT WEST: SUPPLY AND DELIVERY OF FENCING MATERIAL

AUGUST 2022

This document is not for sale. Any entity that requests payment must be reported at the contact person indicated in this tender.

BID AMOUNT
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GENERAL REQUIREMENTS

The works, as described, are part of the Agriculture and Land Reform programme of the Department of Agriculture Western Cape for the Central Karoo district. Toornitzkuil Farm is situated approximately 75km outside Beaufort West on the Rietbron gravel road. The quoted amount will be a lump sum bid and must include supply and delivery of fencing material. The successful bidder must have the capacity to deliver the material within 15 (Fifteen) days after appointment.

Casidra reserves the right to only award a portion of the bid or reduce the quantities should the budget be insufficient as per CDB 5.1.

Conditions that may pose a risk: (Summary of Risk analysis)

Load and offloading of fencing material
 Supplier must be aware of and have precautions in terms of the Occupational Health and Safety Act).
 The supplier must put all necessary precautions in place to work under these conditions.

The scope of works will include:

- 1. Supply and delivery of fencing material – stipulate exact requirements under CBD 4 (Scope of works)**

Documents can be downloaded from website

Documents for the purpose of this bid include:

1. CBD 1 General requirements
2. CBD 2.1 or Standard Conditions of Contract can be viewed on the **Casidra** website at www.casidra.co.za.
3. Price Form, Bill of Quantities and Schedules (Form CBD 3.1 (Lump Sum)
4. Scope of Works (Form CBD 4)
5. PPP Evaluation Form (Form CBD 5.1 (80/20)

For office use only	Version no: 11.16	Date: 1 February 2022
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6. SBD 6.2 and Annex C, D and E documentation apply and must be Completed and handed in with this bid
7. Bank Entity Form (Form CBD 7), unless the banking details of the company indicate “verified” on the Central Supplier Database (CSD).
8. Registration on the CSD for all suppliers is compulsory and registration numbers must be supplied.

In accordance with Casidra’s Preferential Procurement Policy, this bid as further indicated in CBD 5.1 is subject to:

- ***B-BBEE certified bids will receive preferential scores; (IMPORTANT NOTE : Please read CBD 5.1 Section C on how to obtain BEE preferential points)***

- ***Local production and content***

This bid include goods from a designated sector steel products and components for construction and only locally produced goods, services or works, or locally manufactured goods with a stipulated minimum threshold for local production and content will be considered. SBD 6.2 and Annex C, D and E documentation apply and must be completed and handed in with this bid.

IMPORTANT NOTE: Please take note off guide on how to complete the SBD 6.2 local content declaration form correctly to ensure compliance.

RFQ DEADLINE: The closing date for the request for quote is **13 September 2022** strictly at **12H00**.

SUBMISSION OF RFQ

Bids must be submitted in a sealed envelope with the name of the bidder and the inscription **“BEAUFORT WEST: SUPPLY AND DELIVERY OF FENCING MATERIAL**” and placed in the bid box available at Reception of **Casidra’s** Regional Office, Bateleur Park, Suite 107, Cradock Street, George 6529. No faxed, emailed, counter-to-counter bids will be accepted.

The following documents (including fully completed and signed **CBD** forms numbered 1 to 8 as supplied) must be **valid for a period of 60 calendar days** after closure of the bid and submitted as a bid packet:

Document number	Document description	Action required/comment	Mark √
CBD 1	General requirements	Signed	
CBD 3.1	Price form (lump sum)	Complete, sign	
Price	Price breakdown	Compulsory	
CBD 4	Scope of works	Signed	
CBD 5.1(80/20)	PPP Evaluation form	Complete, sign	
SBD 6.2	SBD 6.2 and Annex C, D and E documentation apply and must be Completed and handed in with this bid.	Compulsory	
CBD 7	Bank Entity form (Not needed if “verified” on CSD)(Banking details as provided by bank)	Complete, bank stamp	
TCC of principle and sub-contractors	Registration and verification of Tax Clearance on CSD.	Compulsory	
BEE	B-BBEE Certificate or Sworn Affidavit (as applicable, see CBD 5 for detail)	Original affidavit or certified copy certificate/Valid	

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	

**Compliance with the Occupational Health and Safety Act and regulations apply. It is the responsibility of the Contractor to perform all services accordingly.
Take Note: Compliance in terms of the regulations will be strictly enforced and no lenience allowed.**

Tenderers to note changes in Health & Safety specification which must take into account COVID 19. Tenderers to allow for provision of additional Health & Safety measures in their bid price.

For definition of Construction works, see the Construction Regulations 2014 and definitions as in Standard Conditions of Contract.

TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder **MUST** be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder’s tax obligations.

In order to meet this requirement, bidders must ensure that they are registered on the CSD and their tax status on the CSD are indicated as compliant. If a discrepancy exist between the CSD and the SARS eFiling of the supplier, then a printed version of the Tax Clearance Certificate must be supplied by the supplier and the eFiling PIN number for verification of authenticity by **Casidra** on the SARS website.

Foreign suppliers with no tax obligation in South Africa must request from **Casidra** and complete a form SBD1 that will be submitted to SARS for verification and issuing of a Confirmation of Tax Obligation letter.

Where Consortia / Joint Ventures / Sub-Contractors are involved, each party must submit a separate Tax Clearance Certificate.

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>



RFQ: BEAUFORT WEST: SUPPLY AND DELIVERY OF FENCING MATERIAL

AUGUST 2022

The total price for this service must include all supply and delivery of fencing material required for the proper execution of the work as described in the Scope of Works.

Take note: This tender will be evaluated on the criteria for a market related price. The full cost of the service and/or works must be indicated and may not be discounted or cross subsidised against another service, project, transaction or sale of goods. Such contributions discounted against the total project cost must be specified, itemised, costed and clearly indicated in the bid.

This prices must be valid for a period of **60** days from the date of closure of the bid to allow for evaluation and appointment.

The completion period of this service is **15 calendar days** starting from the day of appointment.

Amount for Supply & Delivery of fencing material (Inner Fence) R _____

Amount for Supply & Delivery of fencing material (Kudu Fence) R _____

Sub-total R _____

Value-Added Tax (VAT) R _____

Grand Total R _____

Are you registered in terms of sections 23(1) of 23(3) of the Value-added Tax act 1991(Act No. 89 of 1991) (Please circle your answer)

YES NO

If yes, provide your VAT registration number: _____

Signature: _____

Date: _____

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>

Price Breakdown (Inner Fence)

Qty	Description	Unit Price	Total
20	Treated tar poles 75mm-100mm 2.4m		
60	Treated tar poles 125mm-140mm 2.1m		
200	Y Section 3.70kg/bar 1.85m		
800	Iron droppers T section 1.2m x 0.0700kg/dropper 1.2m		
21	Steel wire 2.24mm 50kg/roll Fully Galv. 1650m/roll		
2	Anchor wire 4mm x 50kg/roll Fully Galv. 500m/roll		
1	Binding wire Nr10 3.15mm x 50kg Fully Galv. 810m/roll		
1	Binding wire Nr12 2.50mm x 50kg Fully Galv. 1300m/roll		
1	Binding wire Nr14 2mm x 50kg Fully Galv. 2015m/roll		
1	Transport		
	Total		
	Vat (15%)		
	Grand Total		

Price Breakdown (Kudu Fence)

Qty	Description	Unit Price	Total
25	Treated Tar Poles 125mm - 150mm (Ankerpaal) 3.3m		
200	Treated Tar Poles 75mm - 100mm 3.3m		
950	Treated wooden Droppers 30mm 2.4m		
53	Netting 1.5 x 75 x 1.8.10kg/rol Fully Galv. (50m/Rol)		
40	Steel wire 2.24mm 50kg/rol Fully Galv. (1650m/rol)		
3	Anchor wire 4mm x 50kg/rol Fully Galv. (500m/rol)		
2	Binding wire Nr12 2.50mm x 50kg Fully Galv. (1300m/rol)		
2	Binding wire Nr14 2mm x 50kg Fully Galv. (2015m/rol)		
1	Binding wire Nr16 1.60mm x 50kg Fully Galv. (3175m/rol)		
1	Transport		
	Total		
	Vat (15%)		
	Grand Total		

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	



RFQ: BEAUFORT WEST: SUPPLY AND DELIVERY OF FENCING MATERIAL

Scope of works

This project consists of the following elements:

Inner Camp Fence

- 20 x Treated tar poles 75mm-100mm 2.4m
- 60 x Treated tar poles 125mm-140mm 2.1m
- 200 x Y Section 3.70kg/bar 1.85m
- 800 x Iron droppers T section 1.2m x 0.0700kg/dropper 1.2m
- 21 x Steel wire 2.24mm 50kg/roll **Fully Galv.** 1650m/roll
- 2 x Anchor wire 4mm x 50kg/roll **Fully Galv.** 500m/roll
- 1 x Binding wire Nr10 3.15mm x 50kg **Fully Galv.** 810m/roll
- 1 x Binding wire Nr12 2.50mm x 50kg **Fully Galv.** 1300m/roll
- 1 x Binding wire Nr14 2mm x 50kg **Fully Galv.** 2015m/roll
- 1 x Transport

Kudu Fence

- 25 x Treated Tar Poles 125mm - 150mm (Ankerpaal) 3.3m
- 200 x Treated Tar Poles 75mm - 100mm 3.3m
- 950 x Treated wooden Droppers 30mm 2.4m
- 53 x Netting 1.5 x 75 x 1.8.10kg/rol **Fully Galv.** (50m/Rol)
- 40 x Steel wire 2.24mm 50kg/rol **Fully Galv.** (1650m/rol)
- 3 x Anchor wire 4mm x 50kg/rol **Fully Galv.** (500m/rol)
- 2 x Binding wire Nr12 2.50mm x 50kg **Fully Galv.** (1300m/rol)
- 2 x Binding wire Nr14 2mm x 50kg **Fully Galv.** (2015m/rol)
- 1 x Binding wire Nr16 1.60mm x 50kg **Fully Galv.** (3175m/rol)
- 1 x Transport

END OF WORK TO BE DONE

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>

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TIMELINE

<u>ACTION</u>	<u>START DATE</u>	<u>END DATE</u>	<u>DURATION (DAYS)</u>
<i>Administrative and tender preparation</i>	<i>27-Aug-22</i>	<i>30-Aug-22</i>	<i>3</i>
<i>Tender runtime/sourcing of quotes</i>	<i>31-Aug-22</i>	<i>14-Sep-22</i>	<i>14</i>
<i>Adjudication and award of bid</i>	<i>15-Sep-22</i>	<i>16-Sep-22</i>	<i>1</i>
<i>Time to activate delivery</i>	<i>19-Sep-22</i>	<i>7-Oct-22</i>	<i>18</i>
<i>Construction time/delivery completed</i>			<i>0</i>
<i>Total duration</i>			<i>36</i>

Bid documents technically clarified by:

NAME

TITLE

SIGNATURE

DATE

Head of Department sign off:

NAME

TITLE

SIGNATURE

DATE

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	



**FINANCIAL REGULATIONS
SECTION 22**

**SUPPLY CHAIN MANAGEMENT – PREFERENTIAL PROCUREMENT POLICY
- EVALUATION CRITERIA**

(PPP – EVALUATION CRITERIA)

ONLY FOR USE OF BIDS FROM R30 000 TO THE MAXIMUM VALUE OF R50 MILLION

Casidra, as a Schedule 3D development and implementation agent for the Western Cape Provincial Government underwrites, and complies to, the Provincial and National developmental initiatives and administers funds on behalf of donors. Within this context, and because of the specific requirements of the donors for the application of the funds, the awarding of bids are dependent on the special evaluation criteria as set out in the policies of **Casidra**. The evaluation criteria of this Preferential Procurement Policy is based on the “**Preferential Procurement Policy Framework (Act 5 of 2000)**” and related Regulations.

Awarding of the bid is dependent on a, preferential points system, and every presentation is measured against the specific evaluation criteria as shown. **The completion and signature of the document is thus a pre-requisite to qualify as a service provider.**

GENERAL DETAILS: <i>(Please print clearly)</i>	
Registered Company Name	
Trading Name / Individual Full Name	
Company Reg Number / ID Number	
VAT Number	
CSD Supplier Number *	
CSD Unique Registration Ref Number *	
Postal Address	
Postal Code	
Physical Address	
Postal Code	
CONTACT DETAILS	

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>

Representative Name	
Telephone Number	
Cell Phone Number	
Fax Number	
Email Address	
Website Address	
OTHER DETAILS	
Main Business Type (<i>Please tick</i>)	Consultants & Professionals
Tools & Equipment (Hardware)	Clothing & Textiles
Office Supplies & Furniture	Accommodation & Transport
Training & Mentorship	Printing & Advertising
Event Services (Catering, Venue Hire)	Irrigation & Water Services
Earthmoving & Heavy Machinery	Other Production Inputs
Seed, Fertilizer, Chemicals	Livestock & Animal Production
Construction Services	Repairs & Maintenance
Vehicles & Implements	Municipal & Bulk Services
Other (Please Specify)	
* Note that you <i>HAVE</i> to register on the Central Supplier Database (CSD) (www.csd.gov.za) before we can use you as a service provider.	

Sub-contracting

Excluding any subcontracting requirements as a condition of tender, as indicated in CBD 1, the following general condition apply:

A Maximum of 25% of the value of the contract may be subcontracted without proof of the subcontractor B-BEE status:

- unless with proof of a subcontractor with equal or better B-BBEE points
- unless the subcontractor is an exempted micro enterprise with the capacity and ability to execute the subcontract.

In event of the above, full disclosure by the contractor must be made in the bid documents to **Casidra** with full details on the subcontractor as well as proof of the capacity and ability of the subcontractor to execute the work. Subcontracting a portion of the tender, without disclosure and approval by **Casidra**, the Contractor can be penalised up to 10% of the value of the contract.

Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

If YES, indicate:

- (i) what percentage of the contract will be subcontracted?
- (ii) The name of the sub-contractor?
- (iii) The B-BBEE status level of the sub-contractor?
- (iv) Whether the sub-contractor is an EME? YES / NO (Attach B-BBEE certificate / an original sworn affidavit as proof)

Final points awarded to bid = (B) Price Max 80% + (C) B-BBEE Max 20%

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	

Section A – Functional Requirements

Functional refers to: A service or product that is designed to be practical, useful, working or operating, taking into account factors like quality, reliability, viability, and durability and the technical capacity (time and resources) and ability (knowledge and skills) of the bidder to execute the works.

An offer that does not obtain the minimum score for each functionality criterion or the minimum weighted average for functionality as indicated, is not an acceptable tender. Is this bid subject to the evaluation of functional requirements? **No** (**Casidra** to indicate)

If “**YES**”, the following criteria will be used for evaluation:

Section B – Formula for Awarding of Price Points (Only to be considered if Section A has met the minimum requirement)

Unconditional discounts offered will be taken into account for determining the following point:

$$\frac{\text{Price} - P \text{ min}}{\text{Price} - P \text{ min}}$$

Point = 80 [1 - $\frac{\text{Price} - P \text{ min}}{\text{Price} - P \text{ min}}$] where P min is the lowest acceptable bid

Section C – B-BBEE Contribution

- An *EME* must submit a valid, fully completed, **original, certified, dated and signed sworn affidavit** (no photostat copies of certification allowed) confirming annual turnover and level of black ownership or an affidavit issued by Companies Intellectual Property Commission (accounting officer for a Closed Corporation).
- If a **start-up EME**, a **clear, originally certified copy**, of B-BBEE certificate issued by the CIPC for EME’s only is accepted.
- A **QSE that is less than 51% (50% or less) black owned** must be verified in terms of the QSE scorecard issued via Government Gazette and submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by SANAS.
- A **QSE that is at least 51% black owned (51% or higher)** must submit an **original, certified, dated and signed sworn affidavit** confirming turnover and level of black ownership as well as declare its empowering status or an affidavit issued by Companies Intellectual Property Commission.
- A **large enterprise** must submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.
- A **trust, consortium or joint venture**, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- A **trust, consortium or joint venture** (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status level verification certificate for every separate tender.
- **Tertiary institutions and public entities** will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	

Bids of non-compliant contributors (no certificate) will be considered, but no points will be awarded for B-BBEE status.

B-BBEE Status level of contributor	Number of points	Points awarded	BEE recognition level
1	20	EME & QSE 100% Black owned For office use	135%
2	18	EME & QSE 51% + Black owned For office use	125%
3	14	For office use	110%
4 and EME	12	EME 51% < Black owned For office use	100%
5	8	For office use	80%
6	6	For office use	60%
7	4	For office use	50%
8	2	For office use	10%
Non-compliant contributor	0	For office use	0%

In the case of a trust, joint venture or consortium that is registered as a legal entity, a B-BBEE certificate for the entity must be provided. If the entity is unincorporated, a B-BBEE certificate must be prepared for the specific venture.

Market related pricing

If the bidder, whose tender has been compliant, and that received the highest overall points, do not offer a market related price, the offer may be negotiated with that bidder to be market related.

Are you willing to negotiate your offer? YES / NO (delete which is not applicable)

If a market related price cannot be negotiated, the offer for negotiation will be extended to the second highest point scoring bidder, then the third highest scoring bidder, where after, failing to reach any agreement, the tender will be cancelled.

Declaration of interest and Bidders past supply chain management practices

In terms of section 22 of the Standard Conditions of Tender:

Are any family member, trustee, director, shareholder or member of the bidder in any way connected to the State?

and/or

Do any potential conflict of interest exist, where the public duties (like being part of an approval or adjudication process) and private interests of the bidder, could improperly influence or lend inside trading information to the bidder?

and/or

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>

Do the bidder have any relationship with a person that may be involved with the evaluation or adjudication of this bid? In view of possible allegations of favouritism, it is required that the bidder declare his/her position in relation to the Client.

If so, furnish particulars:

.....

The bid may be disregarded if that bidder or its directors have abused the Client’s supply chain management system, committed fraud or any other improper conduct in relation to such system.”

- (i) Is the bidder or any of its directors;
 - listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (www.treasury.gov.za, follow the link at the bottom of the home page)?;
 - Listed on the register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act?

- (ii) Was the bidder or any of its directors;
 - convicted by a court of law (including a court outside of the RSA) for fraud or corruption during the past five years?;
 - contract with any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?

If so, furnish particulars:

.....

Section D – Designated Sectors – Local Content

The following sectors in this bid are subject to a stipulated minimum threshold for local production and content:

Sector	Minimum Threshold (%)
Steel Products	100%

If Section D is applicable, **Form SBD 6.2** must be completed and signed as well as **Annex C Local Content Declaration – Summary Schedule**, and must be handed in as part of the bid documentation.

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	

IMPORTANT NOTES

Casidra reserves the right to:

- disregard any bids where the declaration (below) has not been signed;
- change the point system of the policy without prior notification;
- negotiate prices based on market related pricing before award of the bid;
- accept parts of the bid items or split bids based upon item prices
- disclose the results of the points awarded on request;
- evaluate and award points according to the documentation supplied and evaluate functionality at its own discretion;
- award the bid to the qualifying Contractor with the highest number of points scored, unless the prices are not market related or on the basis of objective criteria stated in the tender documents, like fairness, safety, public interest and international suppliers;
- to award the bid to a Contractor which does not necessarily have the lowest price.

Other Notes:

- Final points scored will be rounded off to the nearest 2 decimal places
- In the event of equal scores, the offer with the highest B-BBEE score will be successful. If scores are still equal, and where functionality is part of the bid, the offer with the highest functionality score will be successful. If the scores are still equal, the drawing of lots will determine the outcome.

The bid may be cancelled if:

- all the bid offers received are higher than R50 million;
- circumstances change and there is no longer a requirement for this service;
- funds are no longer available or if there are insufficient funds available in the budget for the work;
- no acceptable bids and/or market related prices are received;
- there is a material irregularity in the tender process;
- False information were supplied by the bidder.

Cancellation of bid will be placed in the same media as initially advertised.

Bids which are suspected to have supplied false information will be subjected the *alteram partem* rule. If proven that false information was supplied, disqualify the tender or terminate the contract, without payment and/or claims for damages incurred by such cancellation.

The Contractor will be liable for the recovery of all costs and damages suffered as a result of the misconduct or cancellation of the bid or less favourable conditions affecting the award of the bid.

Exclusion of the Contractor and its directors, who acted fraudulently, from any business with an organ of state for a period not exceeding 10 years after has been applied.

Declaration by the company submitting the bid:

I, _____

as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the abovementioned information is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business I accept the terms and conditions as set out

For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder	<i>Initial here</i>	

in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of Casidra.

In terms of the POPI Act I further give consent that my contact and company details as will be captured on the **Casidra** database may be shared with the role players/funders involved in the project and be used by **Casidra** for the purpose of further procurement.

Signature

Date

SUPPLY CHAIN PERFORMANCE MEASUREMENT

In order for Casidra to measure its supply chain efficiency and effectiveness, please assist us by answering the following questions:

- What were the source that made you became aware of this bid being available?

Mark with X

Personal Email invite to bid:	
Via a friend or business partner:	
National Government E-Tender website:	
Local Newspapers:	
Casidra own website:	

Other: Specify.....

- Was the time allowed to date of closure sufficient for you to compile an offer?

No – too short	Yes - Sufficient	No - Too long
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For office use only	Version no: 11.17	Date: 22 June 2022
To be initialised by bidder		<i>Initial here</i>

GUIDANCE DOCUMENT

This guideline provides tenderers with a description of how to calculate local content of products (goods, services and works) by components/material/services and enables them to keep an updated record for verification requirements as per SATS 1286:2011 Annexure A and B. Annexure B as per SATS 1286:2011 is the Local Content Declarations.

The guidelines and declarations should be used by tenderers when preparing a tender. A tenderer must complete **Annexures D and E**, and consolidate the information on **Annexure C**. **Annexure C** must be signed and dated and submitted with the tender by the closing date and time as determined. If the tender is successful, the tenderer must continuously update the declarations with actual values for the duration of the contract.

Completion of SBD 6.2

1. Bids in respect of certain sectors must contain a specific bidding condition that:
 - a. Only locally produced or locally manufactured items from local raw material or input will be considered.
 - b. If the raw material or input to be used for a specific item is not available locally, bidders should obtain written authorization from **the dtic** should there be a need to import such raw material or input; and
 - c. A copy of the authorization letter must be submitted together with the bid document at the closing date and time of the bid.
2. The local content expressed as a percentage of the bid price shall be calculated in accordance with the formula as per SABS approved technical specification [SATS 1286:2011](#).
3. The Declaration certificate SBD 6.2 for local production and content **together with** Annexure C, D and E for Local Content Declaration **must be duly completed and signed**.
4. It is the responsibility of the bidder:
 - a. To include the proof of exchange rate where applicable (relevant rates of exchange information is accessible on <https://www.resbank.co.za>).
 - b. To attach a copy of authorization letter together with bid document where applicable.
 - c. Complete the declaration certificate Item 3 and 3.1.
 - d. Complete, sign and date the Local Content declaration.

Calculation of Local Content

1. Identify the imported content, if any, by value for products by component/material/services. In the case of items sourced from a South African manufacturer, agent, supplier or 3rd party, obtain that information and Declaration d from the 3rd party.
2. Calculate the imported content of items to be used in the manufacture of the local quantity of the products for which the tender is to be submitted. If information on the origin of the items is not available, it will be deemed to be imported content.
3. When the tenderer import the items directly, the tenderer must provide evidence of any items that are procured from a non-domestic source. The evidence should be verifiable and pertain to the tender as a whole. Evidence will include commercial invoices, bills of entry, etc.

1

For office use only	Version no: 11.2	Date: 27 July 2022	
To be signed upon appointment of winning bidder to form the agreement between the parties			
Signature for Casidra		Signature for Contractor	

4. When the tenderer supplies the items that are imported by a 3rd party, the onus is still on the tenderer to obtain verifiable evidence from the 3rd party. The tenderer must obtain Declaration D from all 3rd parties.
5. Exemptions, if any, are granted by the Department of Trade Industry and Competition (**the dtic**) and evidence must be provided and included in Annexure D.
6. Identify and calculate the local content by value for products by components/materials/services to be used in the manufacture of the total quantity of the products.
7. **Calculation of local content per item:** Provide local value of the item by deducting the Imported value (C13) from the net tender value (C12). The local content percentage can be calculated by dividing the local value (C14) by the net tender value (C12).
8. **Calculation of imported content per tender:** The total tender value net of exempt imported content is the local tender value (C20) less the total exempted imported content (C21). The total imported content is the sum of the values in (C19). This value must correspond with the value of D53 on Annexure D.
9. **Calculation of local content per tender:** The local content is the total tender value net of exempted imported content (C22) less the total imported content (C23). This value must correspond with the value of E13 on Annexure E.
10. **Average local content percentage of tender:** the average local content percentage of tender is calculated by dividing total local content (C24) by the total tender value net of exempted imported content (C22).

For more information on how to complete the SBD 6.2 documentation, please follow the [Guidance document for calculation of local content](http://www.thedtic.gov.za) as found on <http://www.thedtic.gov.za>

For office use only	Version no: 11.2	Date: 27 July 2022	
To be signed upon appointment of winning bidder to form the agreement between the parties			
Signature for Casidra		Signature for Contractor	

Casidra SOC Ltd

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (CBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) makes provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process will be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of the first advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedtic.gov.za/wp-content/uploads/IP-guideline.pdf> at no cost.

- 1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

3

For office use only	Version no: 11.2	Date: 27 July 2022	
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(b) This Declaration Certificate and Annexure C are not completed and fully signed.

2. Definitions

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u> (For office use only.)	<u>Stipulated minimum threshold (%)</u>

4. Does any portion of the services or goods offered have any imported content?
(Tick applicable box)

YES		NO	
-----	--	----	--

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of the first advertisement of the bid. **First date of advert to be used in this tender.**

For office use only	Version no: 11.2	Date: 27 July 2022	
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The relevant rates of exchange information is accessible on on <https://www.resbank.co.za>

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

- Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content **the dtic** must be informed accordingly in order for **the dtic** to verify and in consultation with the AO/AA provide directives in this regard.

For office use only	Version no: 11.2	Date: 27 July 2022
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LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO./.....

ISSUED BY: Casidra SOC Ltd.

1. The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
2. Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, (full names), do hereby declare, in my capacity as of (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
 - (i) the goods/services to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011;
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

6

For office use only	Version no: 11.2	Date: 27 July 2022
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(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(d) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____

For office use only	Version no: 11.2	Date: 27 July 2022	
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NB: This document, fully completed and signed, must be handed in as part of the tender

Annex C

Local Content Declaration - Summary Schedule

(C1) Tender No.

(C2) Tender description:

(C3) Designated product(s)

(C4) Tender Authority:

(C5) Tendering Entity name:

(C6) Tender Exchange Rate: Pula EU GBP

(C7) Specified local content %

Note: VAT to be excluded from all calculations

Calculation of local content

Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)

Tender summary

Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C16)	(C17)	(C18)	(C19)

Signature of tenderer from Annex B

Date: _____

(C20) Total tender value	R 0
(C21) Total Exempt imported content	R 0
(C22) Total Tender value net of exempt imported content	R 0
(C23) Total Imported content	R 0
(C24) Total local content	R 0
(C25) Average local content % of tender	

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NB: Do not hand this document in with the tender, but must be kept for a period of 5 years for future audits.

SATS 1286.2011

Annex E

Local Content Declaration - Supporting Schedule to Annex C

(E1)	Tender No.	
(E2)	Tender description:	
(E3)	Designated products:	
(E4)	Tender Authority:	
(E5)	Tendering Entity name:	

Note: VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased	Local suppliers	Value
	<i>(E6)</i>	<i>(E7)</i>	<i>(E8)</i>
	(E9) Total local products (Goods, Services and Works)		R 0

(E10)	Manpower costs (Tenderer's manpower cost)	R 0
(E11)	Factory overheads (Rental, depreciation & amortisation, utility costs, consumables etc.)	R 0
(E12)	Administration overheads and mark-up (Marketing, insurance, financing, interest etc.)	R 0
	(E13) Total local content	R 0

This total must correspond with Annex C - C24

Signature of tenderer from Annex B

Date: _____