



Company name of Bidder: .....

BID 9/2022

**STANFORD: COLD MOUNTAIN: SUPPLY & DELIVERY OF WINE GRAPE EQUIPMENT**

**April 2022**

**This document is not for sale. Any entity that requests payment must be reported at the contact person indicated in this tender.**

|                   |       |
|-------------------|-------|
| <b>BID AMOUNT</b> | ..... |
|-------------------|-------|

**GENERAL REQUIREMENTS**

The works, as described, are part of the Agriculture and Land Reform programme of the Department of Agriculture Western Cape for the Overberg district. Cold Mountain project (Brunia wines farm) is situated approximately 15km North-east from Stanford (Western Cape). The quoted amount will be a lump sum bid and must include supply and delivery of wine grape equipment as specified. The successful bidder must have the capacity to deliver the items within 6 months after an official order.

**The scope of works will include:**

Supply & delivery of wine grape equipment (Grape press, destemmer crusher & incline sorter).

RFQ documents are available from the Casidra website.

Documents for the purpose of this bid include:

1. Conditions to Submit Bid (Form CBD 2.1 or Standard Conditions of Contract can be viewed on the **Casidra** website at [www.casidra.co.za](http://www.casidra.co.za).)
2. Price Form, Bill of Quantities and Schedules (Form CBD 3.1 (Lump Sum))
3. Scope of Works (Form CBD 4)
4. PPP Evaluation Form (Form CBD 5.1 (80/20))
5. Bank Entity Form (Form CBD 7), unless the banking details of the company indicate “verified” on the Central Supplier Database (CSD).
6. Registration on the CSD for all suppliers is compulsory and registration numbers must be supplied.

|                             |                          |                              |
|-----------------------------|--------------------------|------------------------------|
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| To be initialised by bidder |                          | <i>Initial here</i>          |

**In accordance with Casidra’s Preferential Procurement Policy, this bid as further indicated in CBD 5.1 is subject to:**

- **B-BBEE certified bids will receive preferential scores;**
- **Local production and content**

This bid include goods from a designated sector “Steel & steel products” and only locally produced goods, services or works, or locally manufactured goods with a stipulated minimum threshold for local production and content will be considered. SBD 6.2 and Annex C, D and E documentation apply and must be completed and handed in with this bid.

**Casidra reserves the right to split the bid and furthermore reduce quantities or omitted items as required.**

**RFQ DEADLINE:** The closing date for the request for quote is 29 April 2022 strictly at 12H00.

### **SUBMISSION OF TENDERS**

Bids must be submitted in a sealed envelope with the name of the bidder and the inscription **“COLD MOUNTAIN: SUPPLY & DELIVERY OF WINE GRAPE EQUIPMENT – BID NO. 9/2022”** and placed in the bid box available at Reception of **Casidra’s** Head Office, 22 Louws Avenue, Southern Paarl. No faxed, emailed, counter-to-counter courier or posted bids will be accepted.

The following documents (including fully completed and signed **CBD** forms numbered 1 to **7** as supplied) must be **valid for a period of 60 calendar days** after closure of the bid and submitted as a bid packet:

| <b>Document number</b>               | <b>Document description</b>  | <b>Action required/comment</b>  | <b>Mark</b> |
|--------------------------------------|--|---|-------------|
|                                      |  |   | √           |
| CBD 1                                | General requirements   | Signed  |             |
| CBD 2.1                              | Conditions to submit bid   | Signed  |             |
| CBD 3.1                              | Price form (lump sum)  | Complete, sign  |             |
| CBD 3.1 Experience                   | Proof of previous work and contact details of three work-related references that are qualified to comment on work. | <b>Compulsory</b>   |             |
| CBD 3.1 Rates                        | Unit rates for the works on the forms as supplied  | <b>Compulsory</b>   |             |
| CBD 3.1 Changes                      | Indication if any changes are proposed in scope of works and cost implication.                                     | If required   |             |
| CBD 4                                | Scope of works   | Signed  |             |
| CBD 5.1 (80/20)                      | PPP Evaluation form  | Complete, sign  |             |
| CBD 7                                | Bank Entity form (Not needed if “verified” on CSD)(Banking details as provided by bank)                            | Complete, bank stamp  |             |
| TCC of principle and sub-contractors | Registration and verification of Tax Clearance on CSD.   | <b>Compulsory</b>   |             |
| BEE                                  | B-BBEE Certificate or Sworn Affidavit (as applicable, see CBD 5 for detail)  | Original affidavit or certified copy certificate/Valid/not compulsory |             |

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|                     |  |                   |  |
|---------------------|--|-------------------|--|
| Company profile     | Detailed company profile including the core competencies of personnel and subcontractors | <b>Compulsory</b> |  |
| Warranty (12 month) | Provide copy of warranty offered   | <b>Compulsory</b> |  |
| Product brochures   | Supply brochures & technical specifications of products offered                          | <b>Compulsory</b> |  |

All enquiries can be referred to Mr G.J. van Schalkwyk at 021 863 5000 or 082 458 1083.

**Compliance with the Occupational Health and Safety Act and regulations apply. It is the responsibility of the Contractor to perform all services accordingly.  
Take Note: Compliance in terms of the regulations will be strictly enforced and no lenience allowed.**

Tenderers to note changes in Health & Safety specification which must take into account COVID 19. Tenderers to allow for provision of additional Health & Safety measures in their bid price.

### **TAX CLEARANCE CERTIFICATE REQUIREMENTS**

It is a condition of bid that the taxes of the successful bidder **MUST** be in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

In order to meet this requirement, bidders must ensure that they are registered on the CSD and their tax status on the CSD are indicated as compliant. If a discrepancy exist between the CSD and the SARS eFiling of the supplier, then a printed version of the Tax Clearance Certificate must be supplied by the supplier and the eFiling PIN number for verification of authenticity by **Casidra** on the SARS website.

Foreign suppliers with no tax obligation in South Africa must request from **Casidra** and complete a form SBD1 that will be submitted to SARS for verification and issuing of a Confirmation of Tax Obligation letter.

Where Consortia / Joint Ventures / Sub-Contractors are involved, each party must submit a separate Tax Clearance Certificate.

### **CENTRAL SUPPLIER DATABASE**

National Treasury indicated during 2015 the development and future use of the Central Supplier Database (CSD) as a way of simplifying the process of doing business with government.

The CSD will be the source of all supplier information for all organs of state and will reduce the exchange of compliance documents in paper form, eliminate multiple registrations with different organs of state and ultimately reduce the cost for both business and government by enabling electronic registration and verification process.

The CSD will interface with SARS to verify tax clearance certificates and the Companies and Intellectual Property Commission (CIPC) for business registration and business ownership

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information. The CSD will furthermore verify supplier information with the register for tender defaulters and database of restricted suppliers. (Please see Fact Sheet and CSD pamphlets.)

From 1 September 2015 prospective suppliers should self-register on the CSD website [www.csd.gov.za](http://www.csd.gov.za). Apart from registering and capturing supplier information on the CSD, suppliers currently on any database of organs of state need to maintain their records through the existing supplier systems for the period 1 September 2015 to 31 March 2016. This period will be referred to as the Interim Period. During the Interim Period suppliers that register on the CSD must provide their CSD supplier number and unique security code that will be communicated to them as well as any other relevant documentation (not yet electronically verified by the CSD) to the organs of state they want to do business with. **Casidra** urges all their suppliers to please comply with the request.

During the transitional period until 31 March 2016 **Casidra** will migrate our current supplier database to CSD to ensure accuracy and validation of information prior to mandatory implementation of the database.

For more information please contact National Treasury [ocpo.treasury.gov.za](http://ocpo.treasury.gov.za) ([http://ocpo.treasury.gov.za/Suppliers\\_Area/Pages/Central-Supplier-Database.aspx](http://ocpo.treasury.gov.za/Suppliers_Area/Pages/Central-Supplier-Database.aspx)) or Central Supplier Database for Government (<https://secure.csd.gov.za/>).

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**BID 9/2022**

**STANFORD: COLD MOUNTAIN: SUPPLY & DELIVERY OF WINE GRAPE EQUIPMENT**

**April 2022**

The total price for this service must include all supply and delivery of Wine grape equipment as per specifications described in the Scope of Works.

**Take note: This tender will be evaluated on the criteria for a market related price. The full cost of the service and/or works must be indicated and may not be discounted or cross subsidised against another service, project, transaction or sale of goods. Such contributions discounted against the total project cost must be specified, itemised, costed and clearly indicated in the bid.**

This prices must be valid for a period of **90** days from the date of closure of the bid to allow for evaluation and appointment.

The completion period of this service is **30 calendar days** starting from the day of appointment.

Amount for Grape press R \_\_\_\_\_

Incline sorter R \_\_\_\_\_

Destemmer crusher R \_\_\_\_\_

**Sub-total** R \_\_\_\_\_

Value-Added Tax (VAT) R \_\_\_\_\_

**Grand Total** R \_\_\_\_\_

Are you registered in terms of sections 23(1) of 23(3) of the Value-added Tax act 1991(Act No. 89 of 1991) (Please circle your answer)

YES            NO

If yes, provide your VAT registration number: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

|                             |                          |                              |
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## CHANGES MADE BY BIDDER

If the bidder wishes to make any changes to any of the bid conditions or specifications, or if he wishes to qualify his bid in any way, he must clearly set out his suggestions below. If he makes **ANY** changes and do not list them below, his bid will be disqualified.

If no changes or amendments are made, please indicate it below by writing **NONE** in the space below.

**NB. Any changes made by the bidder outside the scope of works, resulting in not meeting pre-qualifying conditions or compulsory subcontracting, may influence the functionality of the end product and may result in the bid being disqualified.**

| Item | Suggested Change |
|------|------------------|
|      |                  |

If more space is required, please add a separate page.

|                             |                          |                              |
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**SCHEDULE: PROOF OF RELEVANT EXPERIENCE & REFERENCES**

The following is a summary of works that have been completed successfully by bidder. In order to be compliant for this bid, the following detail MUST be included:-

- Supply at least three different references with contact numbers.
- The description of work must be relevant to the nature of this contract. For eg, do not list fencing projects completed when the scope of works is for GPS satellite installation.
- Elaborate on project description. For eg. do not state INSTALLATION – Be specific as to the works executed in the contract to support relevant experience.

| Employer (include contact information) | Description | Value of Work | Completed |
|--|-------------|---------------|-----------|
|  |             |               |           |

If more space is required, please add a separate page.

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## SCHEDULE: DETAILED COMPANY PROFILE

The contractor must attach to this page a DETAILED & COMPREHENSIVE company profile including core competencies of personnel. The company profile must summarize information about your organisation.

In order for a company profile to be compliant for this bid, the following detail MUST be included in the company profile.

- Company core business activities Describe your products and services and markets in which you operate
- Company background State number of years in business, location, history of company, etc.
- Company resources Number of employees, core competencies of personnel, structure of company - organogram

If more space is required, please add a separate page.

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## 12 MONTH WARRANTY

The contractor must attach to this page a copy of their warranties on all equipment offered

If more space is required, please add a separate page.

|                             |                          |                              |
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## BROCHURES

The contractor must attach to this page the brochures & technical specifications of products offered

If more space is required, please add a separate page.

|                            |                          |                              |
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**BID 9/2022**

**STANFORD: COLD MOUNTAIN: SUPPLY & DELIVERY OF WINE GRAPE EQUIPMENT**

**Scope of works**

This project consists of the following elements:

Supply & delivery of the below Equipment:

(1) Grape press (3.4 ton): similar or equal to the “Willmess Merlin Plus+ 3400” with specs:

- Completely made of stainless steel with removable doors
- Control panel with color-display touch screen, 7" TFT-LCD
- Drive motor with frequency convertor
- Tip: In cases where an earth-leakage circuit breaker is used for protection against direct or indirect contact, only install a type B earth-leakage circuit breaker on the power supply end.
- Sliding juice tray approx. 665 liters, outlet DN 65
- Standard height under press 430 mm
- Setup for manual emergency bypass
- Set-up for external compressed air supply
- Voltage / frequency 400 V - 50 Hz
- Control UCE plus + Kombi 2000plus
- Comprehensive training on the use of the equipment
- Please note: the capacity of press must vary between 3 – 3.4 ton (dependent on what size the service provider manufactures)

(2) Incline sorter: Similar or equal to the “ARMBRUSTER Förderband Type: FBG-4500” with specs:

- Conveyor Length 4500 mm
- Outlet Assembly Kit
- Set of steering rollers
- Hydraulic height adjustment via Handpump
- Electrical Equipment Conveyor Belt, adjustable, 400V

|                             |                          |                              |
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- Packing Conveyor Belt
- Hopper for Conveyor belt, approx. 500 ltr.
- Membrane to guide fruit (crusher 10) FDA grade 800mm length
- Comprehensive training on the use of the equipment

**(3) Destemmer crusher:** Similar or equal to the “ARMBRUSTER ROTOVIB10 with Rollersorter, with specs:

- Crusher QW for Rollersorter RS 10/20
- Pinshaft Standard
- Destemming Basket Standard
- Basket Segment with large holes, 28 mm
- Electrical Equipment adjustable via frequency inverter
- Infeed Hopper STANDARD approx. 1000x1000 mm, stainless steel
- ARMBRUSTER Rollersorter RS10/20
- Rollers with large holes
- Stem chute
- Frame with drawer Unit for ROTOVIB + Rollersorter
- Set of steering rollers
- 1 set of rollers (small openings)
- Comprehensive training on the use of the equipment

**END OF WORK TO BE DONE**

|                            |                          |                              |
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For Casidra office use only:

| <b>TIMELINE</b>                              |                          |                        |                               |
|--|--------------------------|------------------------|-------------------------------|
| <b><u>ACTION</u></b>                         | <b><u>START DATE</u></b> | <b><u>END DATE</u></b> | <b><u>DURATION (DAYS)</u></b> |
| <i>Administrative and tender preparation</i> |                          |                        | 0                             |
| <i>Tender runtime/sourcing of quotes</i>     |                          |                        | 0                             |
| <i>Adjudication and award of bid</i>         |                          |                        | 0                             |
| <i>Time to activate delivery</i>             |                          |                        | 0                             |
| <i>Construction time/delivery completed</i>  |                          |                        | 0                             |
| <i>Total duration</i>                        |                          |                        | 0                             |

Bid documents technically clarified by:

---

**NAME** **TITLE**

---

**SIGNATURE** **DATE**

Head of Department sign off:

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**NAME** **TITLE**

---

**SIGNATURE** **DATE**

|                             |                          |                              |
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**FINANCIAL REGULATIONS  
SECTION 22**

**SUPPLY CHAIN MANAGEMENT – PREFERENTIAL PROCUREMENT POLICY  
- EVALUATION CRITERIA**

(PPP – EVALUATION CRITERIA)

**ONLY FOR USE OF BIDS FROM R30 000 TO THE MAXIMUM VALUE OF R50 MILLION**

**Casidra**, as a Schedule 3D development and implementation agent for the Western Cape Provincial Government underwrites, and complies to, the Provincial and National developmental initiatives and administers funds on behalf of donors. Within this context, and because of the specific requirements of the donors for the application of the funds, the awarding of bids are dependent on the special evaluation criteria as set out in the policies of **Casidra**. The evaluation criteria of this Preferential Procurement Policy is based on the “**Preferential Procurement Policy Framework (Act 5 of 2000)**” and related Regulations.

Awarding of the bid is dependent on a, preferential points system, and every presentation is measured against the specific evaluation criteria as shown. **The completion and signature of the document is thus a pre-requisite to qualify as a service provider.**

| <b>GENERAL DETAILS:</b> <i>(Please print clearly)</i> |  |
|---|--|
| Registered Company Name                               |  |
| Trading Name / Individual Full Name                   |  |
| Company Reg Number / ID Number                        |  |
| VAT Number  |  |
| CSD Supplier Number *                                 |  |
| CSD Unique Registration Ref Number *                  |  |
| Postal Address  |  |
|   |  |
|   |  |
| Postal Code   |  |
| Physical Address                                      |  |
|   |  |
|   |  |
| Postal Code   |  |
| <b>CONTACT DETAILS</b>                                |  |

|                             |                          |                              |
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|  |                               |
|--|-------------------------------|
| Representative Name  |                               |
| Telephone Number   |                               |
| Cell Phone Number  |                               |
| Fax Number   |                               |
| Email Address  |                               |
| Website Address  |                               |
| <b>OTHER DETAILS</b>   |                               |
| Main Business Type ( <i>Please tick</i> )  | Consultants & Professionals   |
| Tools & Equipment (Hardware)   | Clothing & Textiles           |
| Office Supplies & Furniture  | Accommodation & Transport     |
| Training & Mentorship  | Printing & Advertising        |
| Event Services (Catering, Venue Hire)  | Irrigation & Water Services   |
| Earthmoving & Heavy Machinery  | Other Production Inputs       |
| Seed, Fertilizer, Chemicals  | Livestock & Animal Production |
| Construction Services  | Repairs & Maintenance         |
| Vehicles & Implements  | Municipal & Bulk Services     |
| Other (Please Specify)   |                               |
| * Note that you <i>HAVE</i> to register on the Central Supplier Database (CSD) ( <a href="http://www.csd.gov.za">www.csd.gov.za</a> ) before we can use you as a service provider. |                               |

### Sub-contracting

Excluding any subcontracting requirements as a condition of tender, as indicated in CBD 1, the following general condition apply:

A Maximum of 25% of the value of the contract may be subcontracted without proof of the subcontractor B-BEE status:

- unless with proof of a subcontractor with equal or better B-BBEE points
- unless the subcontractor is an exempted micro enterprise with the capacity and ability to execute the subcontract.

In event of the above, full disclosure by the contractor must be made in the bid documents to **Casidra** with full details on the subcontractor as well as proof of the capacity and ability of the subcontractor to execute the work. Subcontracting a portion of the tender, without disclosure and approval by **Casidra**, the Contractor can be penalised up to 10% of the value of the contract.

Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

If YES, indicate:

- (i) what percentage of the contract will be subcontracted? .....
- (ii) The name of the sub-contractor? .....
- (iii) The B-BBEE status level of the sub-contractor? .....
- (iv) Whether the sub-contractor is an EME? YES / NO (Attach B-BBEE certificate / an original sworn affidavit as proof)

**Final points awarded to bid = (B) Price Max 80% + (C) B-BBEE Max 20%**

|                             |                          |                              |
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**Section A – Functional Requirements**

Functional refers to: A service or product that is designed to be practical, useful, working or operating, taking into account factors like quality, reliability, viability, and durability and the technical capacity (time and resources) and ability (knowledge and skills) of the bidder to execute the works.

An offer that does not obtain the minimum score for each functionality criterion or the minimum weighted average for functionality as indicated, is not an acceptable tender. Is this bid subject to the evaluation of functional requirements? **No** (Casidra to indicate)

If “YES”, the following criteria will be used for evaluation:

| No  | Evaluation criteria         | Weight (A) | Score (B)<br>1= poor<br>5=excellent | Minimum score required | Total (A x B)         |
|---|-----------------------------|------------|-------------------------------------|------------------------|-----------------------|
| 1   | Experience of similar work  | 50%        | For office use                      | 4                      | For office use        |
| 2   | References of previous work | 50%        | For office use                      | 4                      | For office use        |
| <b>TOTAL SCORE - A minimum score of ___% is required for functional requirements for this bid to be considered for further evaluation</b> |                             |            |                                     | <b>% = Total / 5</b>   | <b>For office use</b> |

| Functional Item   | 1<br>Poor: Non-compliant                                  | 2   | 3                                       | 4                                   | 5<br>Excellent: Fully compliant            |
|---|---|---|---|-------------------------------------|--|
| References from clients on similar nature related previous work | No references or very poor rapport by all three reference | Some minor problems experienced by all three references | Moderately good by all three references | Recommended by all three references | Highly recommended by all three references |
| Experience of similar work – (refer to company CV)              | No experience   | Limited exposure to work at hand                        | Not similar, but related                | Similar work                        | High level similar work                    |

**Section B – Formula for Awarding of Price Points** (Only to be considered if Section A has met the minimum requirement)

Unconditional discounts offered will be taken into account for determining the following point:

$$\text{Price} - P_{\min}$$

$$\text{Point} = 80 \left[ 1 - \frac{\text{Price} - P_{\min}}{P_{\min}} \right]$$

where P min is the lowest acceptable bid

**Section C – B-BBEE Contribution**

|                            |                          |                              |
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- An *EME* must submit a valid, fully completed, **original, certified, dated and signed sworn affidavit** (**no photostat copies of certification allowed**) confirming annual turnover and level of black ownership or an affidavit issued by Companies Intellectual Property Commission (accounting officer for a Closed Corporation).
- If a **start-up EME**, a **clear, originally certified copy**, of B-BBEE certificate issued by the CIPC for EME's only is accepted.
- A **QSE that is less than 51% (50% or less) black owned** must be verified in terms of the QSE scorecard issued via Government Gazette and submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by SANAS.
- A **QSE that is at least 51% black owned (51% or higher)** must submit an **original, certified, dated and signed sworn affidavit** confirming turnover and level of black ownership as well as declare its empowering status or an affidavit issued by Companies Intellectual Property Commission.
- A **large enterprise** must submit a **clear, valid, originally certified copy** of a B-BBEE Verification Certificate issued by a verification agency accredited by SANAS.
- A **trust, consortium or joint venture**, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
- A **trust, consortium or joint venture** (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE status level verification certificate for every separate tender.
- **Tertiary institutions and public entities** will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.

Bids of non-compliant contributors (no certificate) will be considered, but no points will be awarded for B-BBEE status.

| B-BBEE Status level of contributor | Number of points | Points awarded                                | BEE recognition level |
|------------------------------------|------------------|---|-----------------------|
| 1                                  | 20               | EME & QSE 100% Black owned<br>For office use  | 135%                  |
| 2                                  | 18               | EME & QSE 51% + Black owned<br>For office use | 125%                  |
| 3                                  | 14               | For office use                                | 110%                  |
| 4 and EME                          | 12               | EME 51% < Black owned<br>For office use       | 100%                  |
| 5                                  | 8                | For office use                                | 80%                   |
| 6                                  | 6                | For office use                                | 60%                   |
| 7                                  | 4                | For office use                                | 50%                   |
| 8                                  | 2                | For office use                                | 10%                   |
| Non-compliant contributor          | 0                | For office use                                | 0%                    |

|                            |                          |                              |
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In the case of a trust, joint venture or consortium that is registered as a legal entity, a B-BBEE certificate for the entity must be provided. If the entity is unincorporated, a B-BBEE certificate must be prepared for the specific venture.

**Market related pricing**

If the bidder, whose tender has been compliant, and that received the highest overall points, do not offer a market related price, the offer may be negotiated with that bidder to be market related.

Are you willing to negotiate your offer? YES / NO (delete which is not applicable)

If a market related price cannot be negotiated, the offer for negotiation will be extended to the second highest point scoring bidder, then the third highest scoring bidder, where after, failing to reach any agreement, the tender will be cancelled.

**Declaration of interest and Bidders past supply chain management practices**

In terms of section 22 of the Standard Conditions of Tender:

Are any family member, trustee, director, shareholder or member of the bidder in any way connected to the State?

and/or

Do any potential conflict of interest exist, where the public duties (like being part of an approval or adjudication process) and private interests of the bidder, could improperly influence or lend inside trading information to the bidder?

and/or

Do the bidder have any relationship with a person that may be involved with the evaluation or adjudication of this bid? In view of possible allegations of favouritism, it is required that the bidder declare his/her position in relation to the Client.

If so, furnish particulars:

.....  
 .....  
 .....  
 .....

The bid may be disregarded if that bidder or its directors have abused the Client’s supply chain management system, committed fraud or any other improper conduct in relation to such system.”

- (i) Is the bidder or any of its directors;
  - listed on the National Treasury’s Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? ([www.treasury.gov.za](http://www.treasury.gov.za), follow the link at the bottom of the home page)?;
  - Listed on the register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act?
- (ii) Was the bidder or any of its directors;
  - convicted by a court of law (including a court outside of the RSA) for fraud or corruption during the past five years?;

|                            |                          |                              |
|----------------------------|--------------------------|------------------------------|
| <b>For office use only</b> | <b>Version no: 11.16</b> | <b>Date: 1 February 2022</b> |
| To be initialled by bidder |                          | <i>Initial here</i>          |

- contract with any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?

If so, furnish particulars:

.....  
 .....  
 .....

**Section D – Designated Sectors – Local Content**

The following sectors in this bid are subject to a stipulated minimum threshold for local production and content:

| Sector                            | Minimum Threshold (%) |
|-----------------------------------|-----------------------|
| <b>Steel &amp; steel products</b> | <b>100%</b>           |
|                                   |                       |

If Section D is applicable, **Form SBD 6.2** must be completed and signed as well as **Annex C Local Content Declaration – Summary Schedule**, and must be handed in as part of the bid documentation.

**IMPORTANT NOTES**

**Casidra reserves the right to:**

- disregard any bids where the declaration (below) has not been signed;
- change the point system of the policy without prior notification;
- negotiate prices based on market related pricing before award of the bid;
- accept parts of the bid items or split bids based upon item prices
- disclose the results of the points awarded on request;
- evaluate and award points according to the documentation supplied and evaluate functionality at its own discretion;
- award the bid to the qualifying Contractor with the highest number of points scored, unless the prices are not market related or on the basis of objective criteria stated in the tender documents, like fairness, safety, public interest and international suppliers;
- to award the bid to a Contractor which does not necessarily have the lowest price.

**Other Notes:**

- Final points scored will be rounded off to the nearest 2 decimal places
- In the event of equal scores, the offer with the highest B-BBEE score will be successful. If scores are still equal, and where functionality is part of the bid, the offer with the highest functionality score will be successful. If the scores are still equal, the drawing of lots will determine the outcome.

**The bid may be cancelled if:**

- all the bid offers received are higher than R50 million;
- circumstances change and there is no longer a requirement for this service;
- funds are no longer available or if there are insufficient funds available in the budget for the work;
- no acceptable bids and/or market related prices are received;
- there is a material irregularity in the tender process;

|                            |                          |                              |
|----------------------------|--------------------------|------------------------------|
| <b>For office use only</b> | <b>Version no: 11.16</b> | <b>Date: 1 February 2022</b> |
| To be initialled by bidder | <i>Initial here</i>      |                              |

- False information were supplied by the bidder.

Cancellation of bid will be placed in the same media as initially advertised.

Bids which are suspected to have supplied false information will be subjected the *alteram partem* rule. If proven that false information was supplied, disqualify the tender or terminate the contract, without payment and/or claims for damages incurred by such cancellation.

The Contractor will be liable for the recovery of all costs and damages suffered as a result of the misconduct or cancellation of the bid or less favourable conditions affecting the award of the bid.

Exclusion of the Contractor and its directors, who acted fraudulently, from any business with an organ of state for a period not exceeding 10 years after has been applied.

**Declaration by the company submitting the bid:**

I, \_\_\_\_\_

as the authorised representative of the company / CC / business hereby declare that, to the best of my knowledge the abovementioned information is true and correct and that I am duly authorized as a signatory of this bid. On behalf of my business I accept the terms and conditions as set out in this document. I will supply documentary proof of any information supplied herein on request and to the satisfaction of Casidra.

In terms of the POPI Act I further give consent that my contact and company details as will be captured on the **Casidra** database may be shared with the role players/funders involved in the project and be used by **Casidra** for the purpose of further procurement.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**SUPPLY CHAIN PERFORMANCE MEASUREMENT**

In order for Casidra to measure its supply chain efficiency and effectiveness, please assist us by answering the following questions:

- What were the source that made you became aware of this bid being available?

Mark with X

|                                       |  |
|---------------------------------------|--|
| Personal Email invite to bid:         |  |
| Via a friend or business partner:     |  |
| National Government E-Tender website: |  |
| Local Newspapers:                     |  |
| Casidra own website:                  |  |

Other: Specify.....

- Was the time allowed to date of closure sufficient for you to compile an offer?

|                |                  |               |
|----------------|------------------|---------------|
| No – too short | Yes - Sufficient | No - Too long |
|----------------|------------------|---------------|

|                            |                          |                              |
|----------------------------|--------------------------|------------------------------|
| <b>For office use only</b> | <b>Version no: 11.16</b> | <b>Date: 1 February 2022</b> |
| To be initialled by bidder |                          | <i>Initial here</i>          |

## Casidra SOC Ltd

**DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Standard Bidding Document (**CBD**) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

**1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) makes provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for bids referred to in paragraph 1.2 above, a two stage bidding process will be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

- x is the imported content in Rand  
y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of the first advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 is accessible on <http://www.thedti.gov.za/industrial-development/ip.jsp> at no cost.**

1

|   |                         |                            |  |
|---|-------------------------|----------------------------|--|
| <b>For office use only</b>  | <b>Version no: 11.1</b> | <b>Date: 21 April 2017</b> |  |
| To be signed upon appointment of winning bidder to form the agreement between the parties |                         |                            |  |
| Signature for <b>Casidra</b>  |                         | Signature for Contractor   |  |

1.6 A bid may be disqualified if –

- (a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

**2. Definitions**

- 2.1. **“bid”** includes written price quotations, advertised competitive bids or proposals;
- 2.2. **“bid price”** price offered by the bidder, excluding value added tax (VAT);
- 2.3. **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. **“designated sector”** means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. **“duly sign”** means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility(close corporation, partnership or individual).
- 2.6. **“imported content”** means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. **“local content”** means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. **“stipulated minimum threshold”** means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. **“sub-contract”** means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.

**3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

| <u>Description of services, works or goods</u> | <u>Stipulated minimum threshold</u> |
|--|-------------------------------------|
| _____  | _____ %                             |
| _____  | _____ %                             |

|   |                         |                            |
|---|-------------------------|----------------------------|
| <b>For office use only</b>  | <b>Version no: 11.1</b> | <b>Date: 21 April 2017</b> |
| To be signed upon appointment of winning bidder to form the agreement between the parties |                         |                            |
| Signature for <b>Casidra</b>  |                         | Signature for Contractor   |

\_\_\_\_\_ %

4. Does any portion of the services or goods offered have any imported content?

(Tick applicable box)

|     |                          |    |                          |
|-----|--------------------------|----|--------------------------|
| YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of the first advertisement of the bid.  
**First date of advert to be used in this tender:** .....

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za).

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

| Currency       | Rates of exchange |
|----------------|-------------------|
| US Dollar      |                   |
| Pound Sterling |                   |
| Euro           |                   |
| Yen            |                   |
| Other          |                   |

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

5. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.

|   |                         |                            |
|---|-------------------------|----------------------------|
| <b>For office use only</b>  | <b>Version no: 11.1</b> | <b>Date: 21 April 2017</b> |
| To be signed upon appointment of winning bidder to form the agreement between the parties |                         |                            |
| Signature for <b>Casidra</b>  |                         | Signature for Contractor   |

**LOCAL CONTENT DECLARATION  
(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** ...../.....

**ISSUED BY:** Casidra SOC Ltd.

1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.

2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on <http://www.thdti.gov.za/industrialdevelopment/ip.jsp>. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names), do hereby declare, in my capacity as ..... of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

|  |   |
|--|---|
| Bid price, excluding VAT (y)                                       | R |
| Imported content (x), as calculated in terms of SATS 1286:2011     | R |
| Stipulated minimum threshold for local content (paragraph 3 above) |   |
| Local content %, as calculated in terms of SATS 1286:2011          |   |

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

|   |                         |                            |
|---|-------------------------|----------------------------|
| <b>For office use only</b>  | <b>Version no: 11.1</b> | <b>Date: 21 April 2017</b> |
| To be signed upon appointment of winning bidder to form the agreement between the parties |                         |                            |
| Signature for <b>Casidra</b>  |                         | Signature for Contractor   |



**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_ **DATE:** \_\_\_\_\_

|   |                         |                            |  |
|---|-------------------------|----------------------------|--|
| <b>For office use only</b>  | <b>Version no: 11.1</b> | <b>Date: 21 April 2017</b> |  |
| To be signed upon appointment of winning bidder to form the agreement between the parties |                         |                            |  |
| Signature for <b>Casidra</b>  |                         | Signature for Contractor   |  |

NB: This document, fully completed and signed, must be handed in as part of the tender

SATS 1286.2011

## Annex C

### Local Content Declaration - Summary Schedule

- (C1) Tender No.
- (C2) Tender description:
- (C3) Designated product(s)
- (C4) Tender Authority:
- (C5) Tendering Entity name:
- (C6) Tender Exchange Rate:
- (C7) Specified local content %

**Note:** VAT to be excluded from all calculations

Pula  EU  GBP

| Calculation of local content |               |                                |                         |   |                |             |                            |
|------------------------------|---------------|--------------------------------|-------------------------|---|----------------|-------------|----------------------------|
| Tender item no's             | List of items | Tender price - each (excl VAT) | Exempted imported value | Tender value net of exempted imported content | Imported value | Local value | Local content % (per item) |
| (C8)                         | (C9)          | (C10)                          | (C11)                   | (C12)   | (C13)          | (C14)       | (C15)                      |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |
|                              |               |                                |                         |   |                |             |                            |

| Tender summary |                    |                                 |                        |
|----------------|--------------------|---------------------------------|------------------------|
| Tender Qty     | Total tender value | Total exempted imported content | Total Imported content |
| (C16)          | (C17)              | (C18)                           | (C19)                  |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |
|                |                    |                                 |                        |

Signature of tenderer from Annex B

\_\_\_\_\_

Date: \_\_\_\_\_

|   |     |
|---|-----|
| (C20) Total tender value                                | R 0 |
| (C21) Total Exempt imported content                     | R 0 |
| (C22) Total Tender value net of exempt imported content | R 0 |
| (C23) Total Imported content                            | R 0 |
| (C24) Total local content                               | R 0 |
| (C25) Average local content % of tender                 |     |

**CASIDRA SOC LTD**

**NB: Do not hand this document in with the tender, but must be kept for a period of 5 years for future audits.**

SATS 1286.2011

**Annex D**

**Imported Content Declaration - Supporting Schedule to Annex C**

(D1) Tender No. \_\_\_\_\_  
 (D2) Tender description: \_\_\_\_\_  
 (D3) Designated Products: \_\_\_\_\_  
 (D4) Tender Authority: \_\_\_\_\_  
 (D5) Tendering Entity name: \_\_\_\_\_  
 (D6) Tender Exchange Rate: \_\_\_\_\_ Pula \_\_\_\_\_

**Note: VAT to be excluded from all calculations**

EU R 9.00      GBP R 12.00

**A. Exempted imported content**

| Calculation of imported content |                                 |                |                   |  |                      |                        |                                |   |                            | Summary    |                         |
|---------------------------------|---------------------------------|----------------|-------------------|--|----------------------|------------------------|--------------------------------|---|----------------------------|------------|-------------------------|
| Tender item no's                | Description of imported content | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Exchange Rate | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Exempted imported value |
| (D7)                            | (D8)                            | (D9)           | (D10)             | (D11)  | (D12)                | (D13)                  | (D14)                          | (D15)                                       | (D16)                      | (D17)      | (D18)                   |
|                                 |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                 |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |
|                                 |                                 |                |                   |  |                      |                        |                                |   |                            |            |                         |

(D19) Total exempt imported value R \_\_\_\_\_

**B. Imported directly by the Tenderer**

| Calculation of imported content |                                 |                 |                   |  |                         |                        |                                |   |                            | Summary    |                      |
|---------------------------------|---------------------------------|-----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|------------|----------------------|
| Tender item no's                | Description of imported content | Unit of measure | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Tender Qty | Total imported value |
| (D20)                           | (D21)                           | (D22)           | (D23)             | (D24)  | (D25)                   | (D26)                  | (D27)                          | (D28)                                       | (D29)                      | (D30)      | (D31)                |
|                                 |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|                                 |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|                                 |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |
|                                 |                                 |                 |                   |  |                         |                        |                                |   |                            |            |                      |

(D32) Total imported value by tenderer R \_\_\_\_\_

**C. Imported by a 3rd party and supplied to the Tenderer**

| Calculation of imported content |                 |                |                   |  |                         |                        |                                |   |                            | Summary           |                      |
|---------------------------------|-----------------|----------------|-------------------|--|-------------------------|------------------------|--------------------------------|---|----------------------------|-------------------|----------------------|
| Description of imported content | Unit of measure | Local supplier | Overseas Supplier | Foreign currency value as per Commercial Invoice | Tender Rate of Exchange | Local value of imports | Freight costs to port of entry | All locally incurred landing costs & duties | Total landed cost excl VAT | Quantity imported | Total imported value |
| (D33)                           | (D34)           | (D35)          | (D36)             | (D37)  | (D38)                   | (D39)                  | (D40)                          | (D41)                                       | (D42)                      | (D43)             | (D44)                |
|                                 |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|                                 |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|                                 |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |
|                                 |                 |                |                   |  |                         |                        |                                |   |                            |                   |                      |

(D45) Total imported value by 3rd party R \_\_\_\_\_

**D. Other foreign currency payments**

| Calculation of foreign currency payments |                                   |                      |                             |                         |
|--|-----------------------------------|----------------------|-----------------------------|-------------------------|
| Type of payment                          | Local supplier making the payment | Overseas beneficiary | Foreign currency value paid | Tender Rate of Exchange |
| (D46)                                    | (D47)                             | (D48)                | (D49)                       | (D50)                   |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |
|  |                                   |                      |                             |                         |

| Summary of payments     |
|-------------------------|
| Local value of payments |
| (D51)                   |
|                         |
|                         |
|                         |
|                         |

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party \_\_\_\_\_

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above R \_\_\_\_\_

Signature of tenderer from Annex B \_\_\_\_\_

Date: \_\_\_\_\_

This total must correspond with Annex C - C 23

## Annex E

### Local Content Declaration - Supporting Schedule to Annex C

|      |                        |  |
|------|------------------------|--|
| (E1) | Tender No.             |  |
| (E2) | Tender description:    |  |
| (E3) | Designated products:   |  |
| (E4) | Tender Authority:      |  |
| (E5) | Tendering Entity name: |  |

**Note:** VAT to be excluded from all calculations

| Local Products<br>(Goods, Services and<br>Works) | Description of items purchased                               | Local suppliers | Value       |
|--|--|-----------------|-------------|
|  | <i>(E6)</i>  | <i>(E7)</i>     | <i>(E8)</i> |
|  |  |                 |             |
|  |  |                 |             |
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|  |  |                 |             |
|  |  |                 |             |
|  |  |                 |             |
|  | <i>(E9)</i> Total local products (Goods, Services and Works) |                 | R           |

(E10) **Manpower costs** (Tenderer's manpower cost) R

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.) R

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.) R

(E13) Total local content R

**This total must correspond with Annex C - C24**

Signature of tenderer from Annex B

  
  

Date: \_\_\_\_\_